




verizon Center

Production Manual

2012

www.verizoncenter.com

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VERIZON CENTER

The Verizon Center, built in 1997, is owned and operated by Monumental Sports and Entertainment. This 20,000 seat arena is home to Washington's premier sports teams such as the Washington Wizards, Washington Capitals, Washington Mystics, and Georgetown University's Hoyas.

MANAGEMENT OF VERIZON CENTER

Verizon Center is a privately financed and owned facility and is self-managed Monumental Sports and Entertainment.

BOOKING VERIZON CENTER

Verizon Center booking information is available from Michele Montague, Director of Booking and Entertainment (mMontague @monumentalsports.com or 202-292-1934).

MARKETING

Verizon Center is able to offer complete turnkey marketing services. Some of the services offered include copy writing, print design & layout, radio, print, & video production, ad placement and media buying. Contact Kristie Shields at (202) 628-3200 Ext. 6010.

MEDIA/PUBLIC RELATIONS

The media/public relations arm of Verizon Center prides itself on being able to provide maximum media coverage for events through positive relationships and contacts established throughout the local and national media. Media coverage can be attained for the event, the artist and Verizon Center through various aspects including the creation and distributing of press releases, pitching stories to media outlets, coordinating media events and tours and working in conjunction with tour publicists and promoters to achieve top of mind awareness for the event. Please contact Sheila Francis at 202-628-3200 ext. 6042 for further information.

TICKETING

The Verizon Center utilizes the full range of TicketMaster software products to fulfill ticketing operations. There are 17 public box office windows available.



GROUP SALES

Verizon Center Group Sales is coordinated by Jill Buxbaum (202-628-3200 ext. 6984).

VERIZON CENTER CONFIGURATIONS AND EVENT TYPES

Verizon Center has been designed and equipped so as to be as flexible as possible in order to accommodate a myriad of event types and configurations. On the following pages you will find examples of the many configurations and event types Verizon Center is capable of supporting. However, these are not the only events we are able to host - our professional management staff will work with you to tailor our facility to your needs.

Please note that parts of the concourse may be open to the public during the day; nevertheless, we have the ability to close off the arena proper through the use of roll down gates and grates.

The arena floor is 98' wide by 279' long and it is approximately 100' from the arena floor to the bottom chord of the ceiling trusses.

PROFESSIONAL SPORTS

Basketball

Capacity 19,200–20,500

Hockey

Capacity 18,400–19,700

Ice Shows

Capacity 17,000–18,600

Wrestling

Capacity 18,900–20,500

CONCERTS

End Stage

180 Degree Seating

Capacity 14,400–15,700

270 Degree Seating

Capacity 17,000–18,300

Center Stage

360 Degree Seating

Capacity 18,900–20,500



FIGURE 1 BASKETBALL SEATING CHART

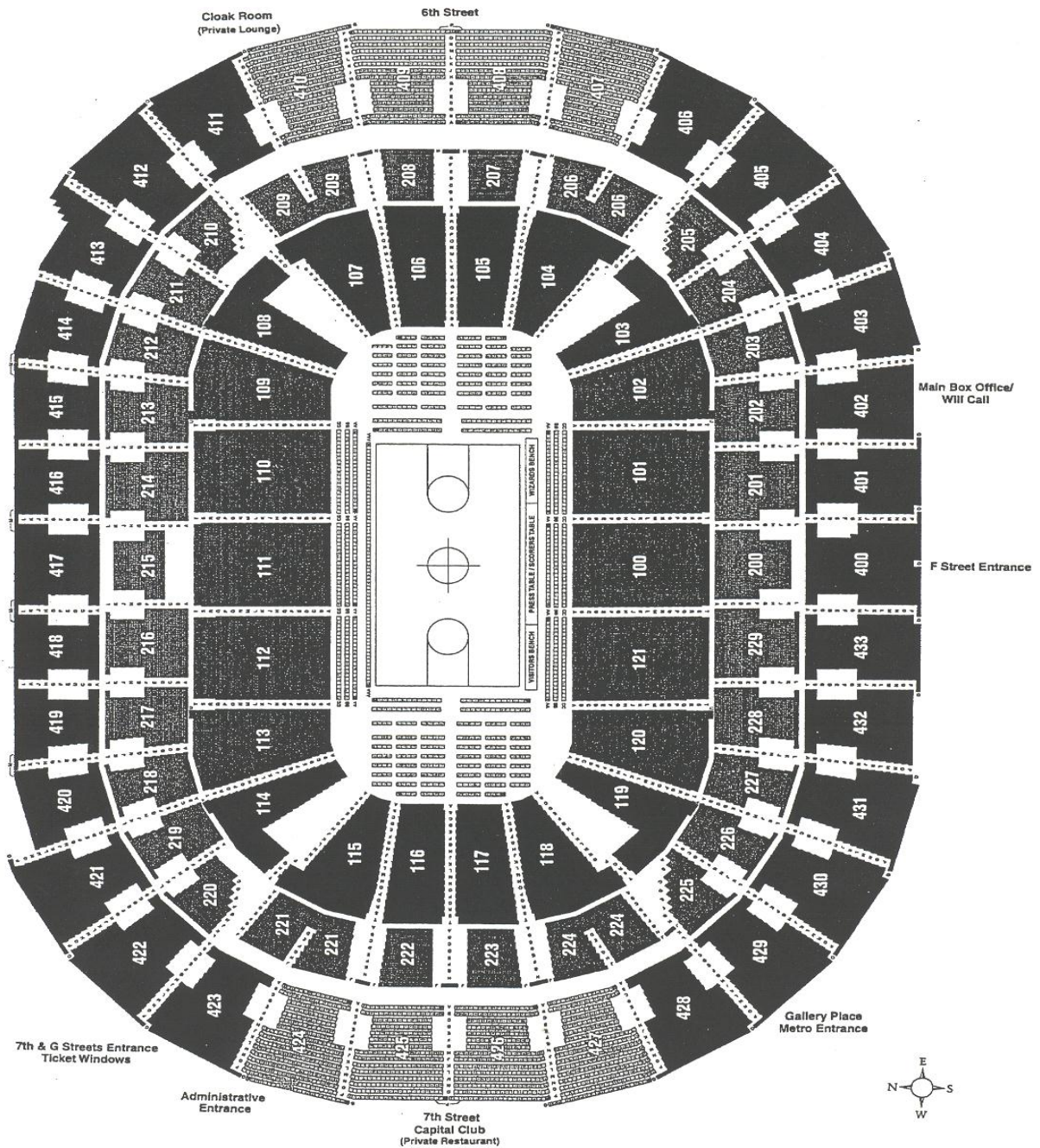


FIGURE 2 HOCKEY SEATING CHART

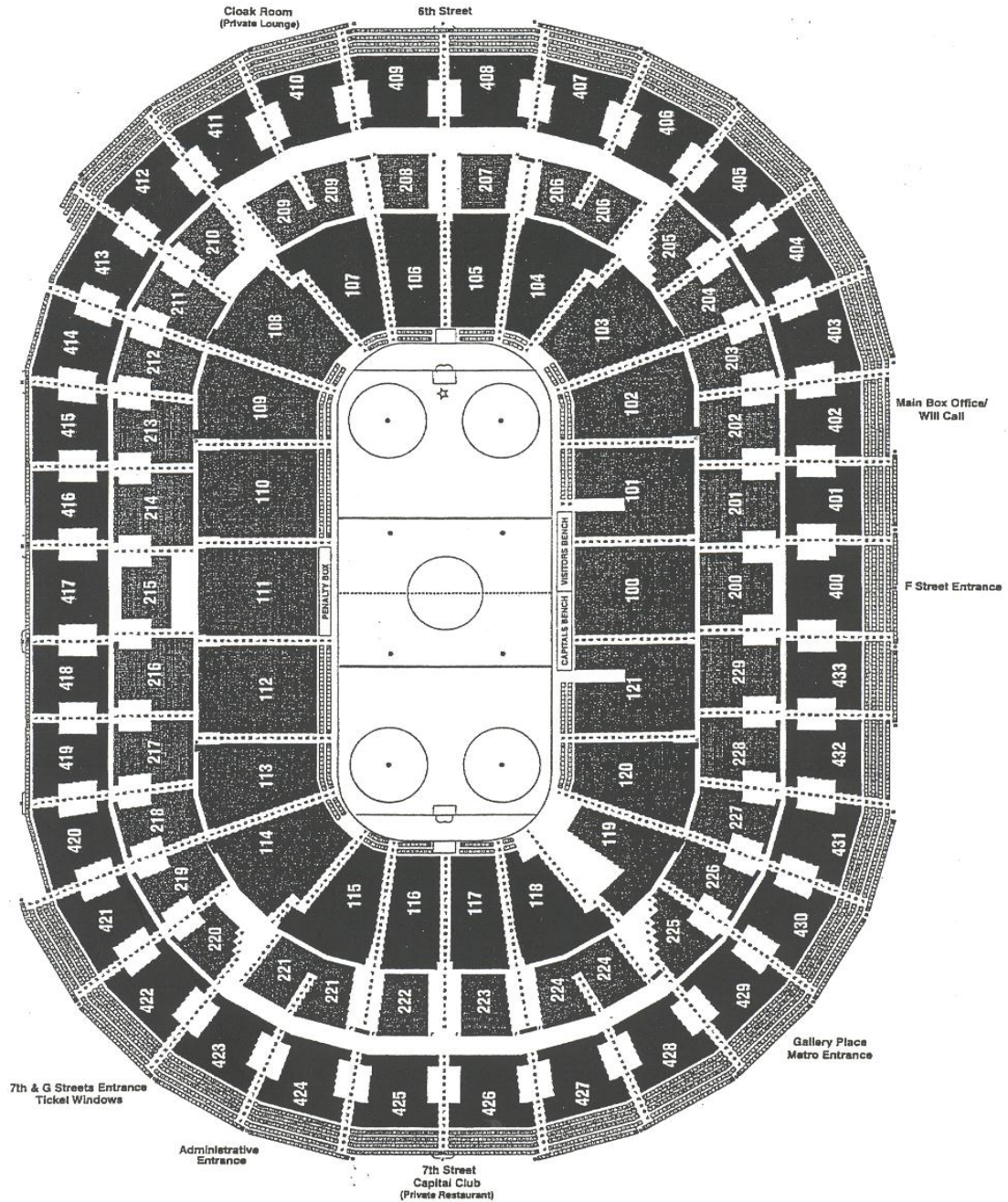


FIGURE 3 CENTER STAGE SEATING CHART

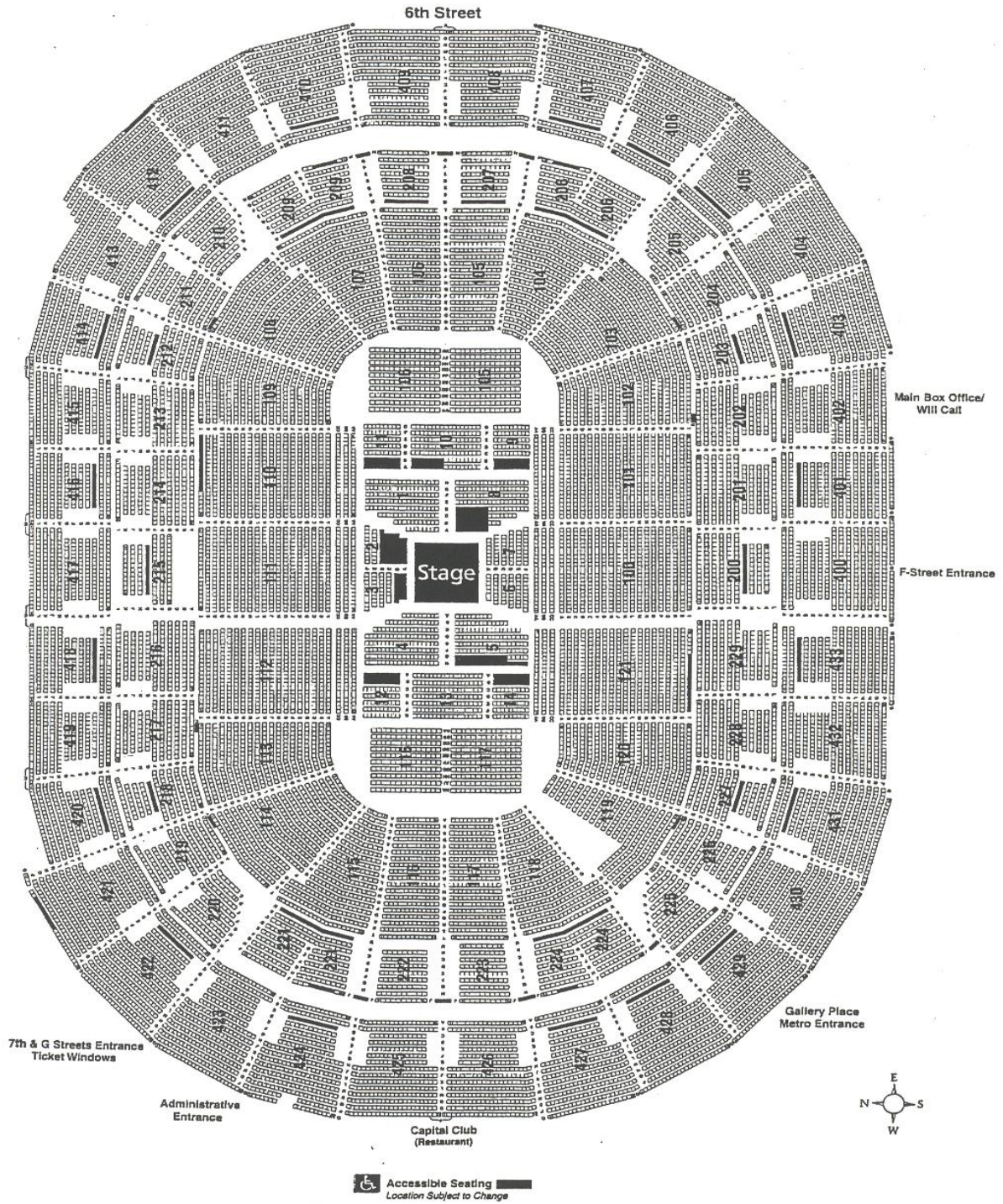
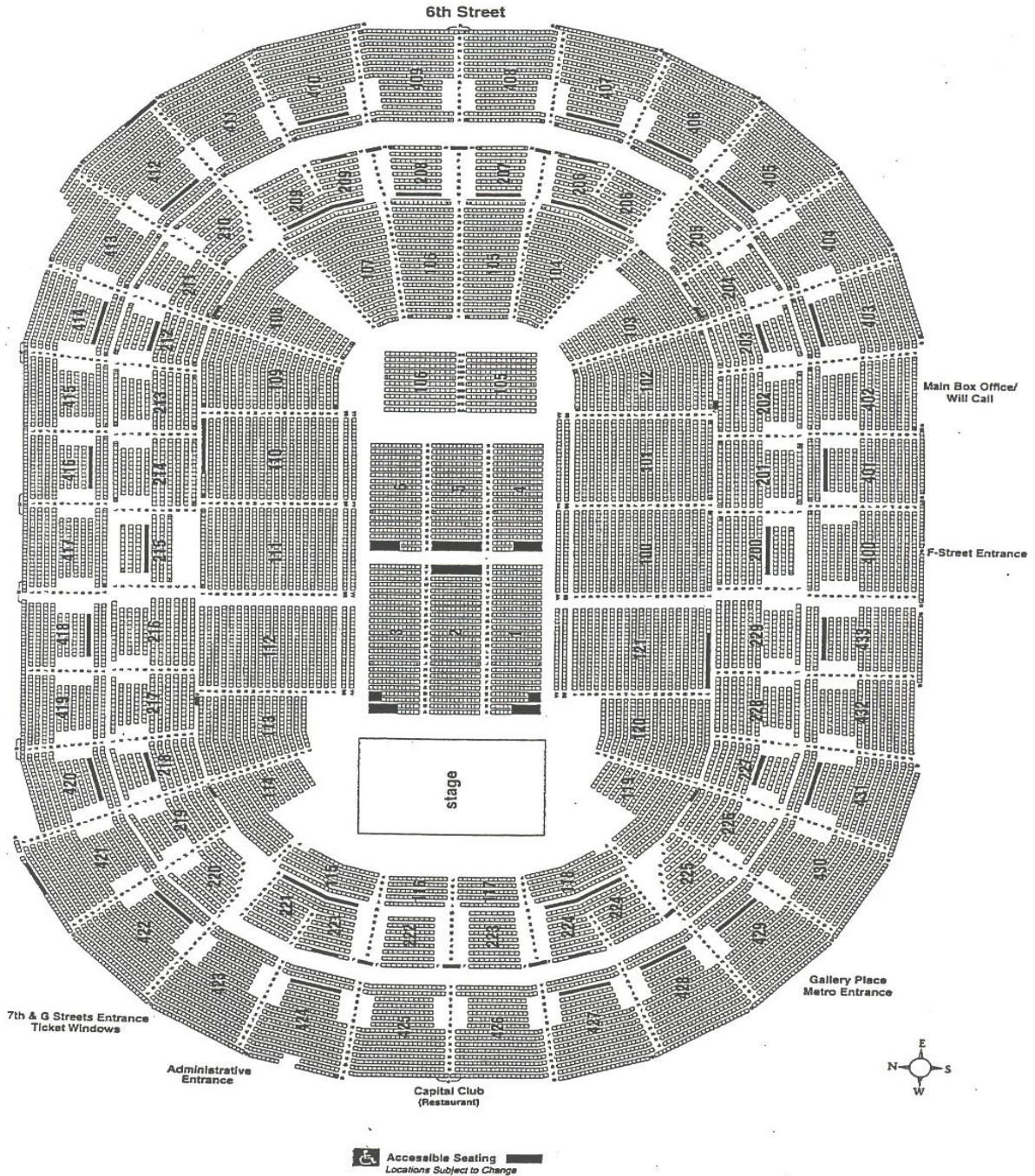
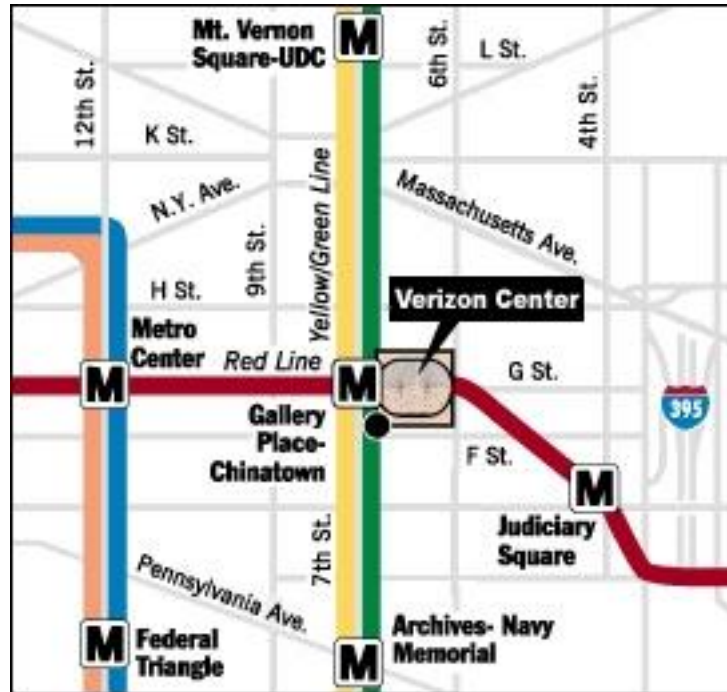


FIGURE 4 END STAGE SEATING



DIRECTIONS TO VERIZON CENTER

Verizon Center is located at 601 F Street NW, between 6th and 7th Streets and F and H Streets in Washington, DC.



FROM THE NORTH

- Take I-95 South to the Washington Beltway (I-495).
- Continue South on I-495/95 in the direction of Washington/Richmond, Va.
- Take Exit 19B to Washington, DC. This is Route 50/John Hanson Highway.
- Route 50 will become New York Ave.
- Take New York Ave. to 7th Street NW
- Turn left onto 7th Street NW. Continue on 7th Street to F Street NW.
- Turn left onto F Street NW. Go one block to 6th Street NW.
- Turn left onto 6th Street NW.
- The loading dock entrance is in the middle of the block on the left.



FROM THE SOUTH


Take I-95 North to I-(395) (North)
Cross over the 14th Street Bridge and merge into one of the left lanes.
Stay on 14th St. NW
Proceed to Constitution Ave. NW and make a right turn onto Constitution Ave.
Take Constitution Ave. to 6th Street NW
Turn left onto 6th Street NW. Continue on 6th Street to F Street NW.
Stay on 6th St. NW until you get to F St. NW.
Proceed one more half block on 6th St.
The loading dock entrance is in the middle of the block on the left.

FROM THE WEST

Take I-66 East to the Roosevelt Bridge.
Cross the Roosevelt Bridge.
Take the Constitution Ave exit off the Roosevelt Bridge.
Proceed to 6th Street NW and make a left turn onto 6th St. NW.
Stay on 6th St. NW until you get to F St. NW.
Proceed one more half block on 6th St.
The loading dock entrance is in the middle of the block on the left.

FROM THE EAST

Take Route 50 West. Route 50 becomes New York Ave.
Take New York Ave. to 7th Street NW
Turn left onto 7th Street NW. Continue on 7th Street to F Street NW.
Turn left onto F Street NW. Go one block to 6th Street NW.
Turn left onto 6th Street NW. The loading dock entrance is in the middle of the block on left.



LOADING DOCK AREA AND PARKING

LOADING DOCK AREA

There is a loading dock with dock levelers at Verizon Center that can accommodate 2 trucks at a time however, it is simpler to drive trucks into the building and unload them in the backstage area. The truck entrance to Verizon Center is located on 6th Street NW.

The loading dock door is 30' wide by 14' 6" high.

PRODUCTION PARKING AND SHORE POWER

Parking is available for 12 vehicles, either trucks or buses, in the loading area. Arrangements can be made for off-site parking in order to accommodate additional vehicles. Bus parking with in and out privileges is available at A & A Parking just a few blocks away. Anna Johnson runs A & A Parking and can be reached at 202-244-2247.

PUBLIC PARKING

There are 10,000 parking spaces within walking distance of Verizon Center.

METRO (THE SUBWAY)

Verizon Center is served by four subway stops. Gallery Place, Metro Center, Archives/Navy Memorial and Judiciary Square Metro stops are all within easy walking distance of Verizon Center.

BACKSTAGE STORAGE

There is extensive storage for road boxes, cases, scenery, props and sporting equipment in the backstage area. Doorways in the backstage area are oversized in order to allow for unimpeded movement of production elements throughout the support areas.

FREIGHT ELEVATOR

One 15,000 lb. capacity freight elevator is adjacent to the loading area. This elevator measures 12' by 16' and the door is 10' high. The elevator serves all floors of the center.

ELECTRICAL POWER

All concert and video production electrical disconnects are located backstage on the northwest and southwest walls of the building adjacent to the stage. See the chart below for a breakout of the backstage power distribution.

When the arena is set for an End Stage show the backstage disconnects are approximately 30’ from the stage.

Power distribution for conventions, trade shows, and exhibitions on the arena floor and concourse levels is available upon request.

ELECTRICAL DISCONNECT CAPACITIES AND LOCATIONS		
NUMBER	CAPACITY	LOCATION
4	400 amp 208/120 volt, 3 phase, 5 wire	Backstage Southwest Wall
2	300 amp (or one 600) 208/120 volt, 3 phase, 5 wire	
1	400 amp 208/120 volt, 3 phase, 5 wire – isolated service	Backstage Northwest Wall
1	200 amp 208/120 volt, 3 phase, 5 wire	Backstage Northwest Wall
1	100 amp 208/120 volt, 3 phase, 5 wire	Backstage Northwest Wall
1	200 amp 208/120 volt, 3 phase, 5 wire	Center of Arena South Side – Under bleachers
1	200 amp 208/120 volt, 3 phase, 5 wire	Center of Arena North Side – Under bleachers
2	200 amp 208/120 volt, 3 phase, 5 wire	Truck/Bus Parking Area – TV truck bay
6	200 amp 208/120 volt, 3 phase, 5 wire	Backstage TV Area
	OR	
4	200 amp 208/120 volt, 3 phase, 5 wire	
1	400 amp 208/120 volt, 3 phase, 5 wire	
6	100 amp 208/120 volt, 3 phase, 5 wire	Catwalks



RIGGING

GENERAL GUIDELINES:




The structural engineers have provided the following mandatory guidelines for concert and show rigging at Verizon Center.


All rigging must conform to these guidelines. Please make note of them and plan the rigging of your show accordingly.

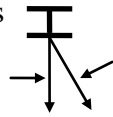
- 1) The total hung equipment load shall not exceed 120,000 lbs. The allowable distribution of Rigging Loads shall be applied to Bottom Chord Level Members only.
- 2) Rigging loads shall only be applied to the bottom chord level members which are marked with an ⊗ on the Rigging Load Plan. (See Figure 6)
- 3) Each ⊗ represents a Rigging Beam Span with a maximum allowable load of 5,000 lbs. The 5,000 lbs may be applied to the Rigging Beam as a single point or distributed along the span in any manner.
- 4) Rigging Loads may be Bridled, however, the angle of the load shall not exceed thirty (30°) degrees from vertical.
- 5) The Maximum allowable rigging loads tributary to individual Trusses are as follows.

TRUSS NUMBER	MAX TRIBUTARY RIGGING LOAD
T1	100,000 lbs
T1A	50,000 lbs.
T2A	80,000 lbs.
T2B	40,000 lbs.
T3	40,000 lbs.
T4	40,000 lbs.
T5	30,000 lbs.
T8	40,000 lbs.
T3A	6,000 lbs.
T4A	6,000 lbs.
T5A	6,000 lbs


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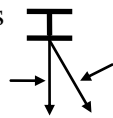
- 6) Rigging Loads outside the End Stage and Center Stage Rigging Grids may be applied to Bottom Chord Members marked on the plan with an , , or  in accordance with the following.

 - 2,000 Lbs




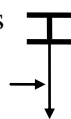
Thirty (30°) Degrees Max Truss Node

 - 5,000 Lbs



Thirty (30°) Degrees Max Truss Node

 - 2,000 Lbs



Vertical Only Truss Node

- 7) Additionally, all production rigging is required to conform to current OSHA mandated safe rigging guidelines and laws, with respect to rigging cables, sling types, methods of attachment, and use of personal safety devices and appliances. For the safety and convenience of the riggers a “man safe” system has been installed at Verizon Center.

See Figure 6 following for a diagram of the Bottom Chord layout at Verizon Center.

MEASUREMENTS

The measurement from the arena floor to the bottom chord of the rigging trusses is 100'. Major trusses are approximately 16' apart.

OBSTRUCTIONS

A speaker array and SACO smart vision LED video projection screen are situated in the center of the arena. When the video screen and scoreboard are at their normal operating positions it is approximately 35' from the arena floor to the bottom of the scoreboard.

When the video screen and scoreboard are nested at their highest trim it is 90' from the floor to the bottom of the video screen and scoreboard.

RIGGING PLOT

A detailed drawing of the Verizon Center rigging grid is available upon request.



PYRO AND LASERS

Verizon Center is monitored by the District of Columbia Fire Marshals who may request a demonstration of effects. Additionally, all pyro is required to conform to current OSHA and BATF mandated guidelines and laws, with respect to use of personal safety devices, licensed operators, appliances and storage methods.

Water and electrical power are available in the backstage area approximately 30' from the stage when the arena is set for an End Stage production. All use of Laser projection must be in accordance with current OSHA mandated guidelines and laws.

FORKLIFTS

2 –6,000 lb Caterpillar capacity forklifts are available.
1 –3,000 lb Caterpillar capacity forklift is available.
2 – Sets of 6' fork extensions

PODIUM

A lighted podium is available at Verizon Center.

STAGING

Our staging was manufactured by Stage Right™ and consists of 4' x 8' units. All units are adjustable from 48" high to 78" high in 4" increments.

Maximum stage size is 60' by 48' with 12' by 24' sound wings.

BARRICADE

Verizon Center has 88' of 4' high Stage Right™ perforated black barricade.

STAGE STAIRS AND WHEELCHAIR LIFT

Six sets of matching Stage Right™ brand stair units are available. Two stair units are lighted and four units are unlighted.

In addition Verizon Center is equipped with an ADA approved lift permitting wheelchair access to the stage from the side.

STAGE SKIRTING

Black-Duvelyn adjustable from 48” high to 78” high.

RAILINGS

Enough railing to enclose three sides of the stage is available in 4’ and 8’ sections.

DRUM/BAND RISERS

All units are 4’ x 8’.

8 – 8” High

8 – 16” High

8 – 24” High

FIRE AISLES

The District of Columbia Fire Marshal requires that all productions maintain an 8’ fire aisle on each side of the stage.

MIXING LOCATIONS

Size and location of mixing areas at Verizon Center must be established before tickets go on-sale for an event. For further information contact John Winkert at (202) 292-1972.

FOLLOW SPOTS

The facility is equipped with 12 – 3,000 watt Strong™ Gladiator follow spots. These follow spots are mounted in the catwalks above the arena floor. See Figure 7 next page for the spot light locations. All locations are pre-wired for headset connections.

There are four additional follow spot locations in the catwalks. Arrangements must be made in advance to move follow spots to these locations.

CYBERLIGHTS™

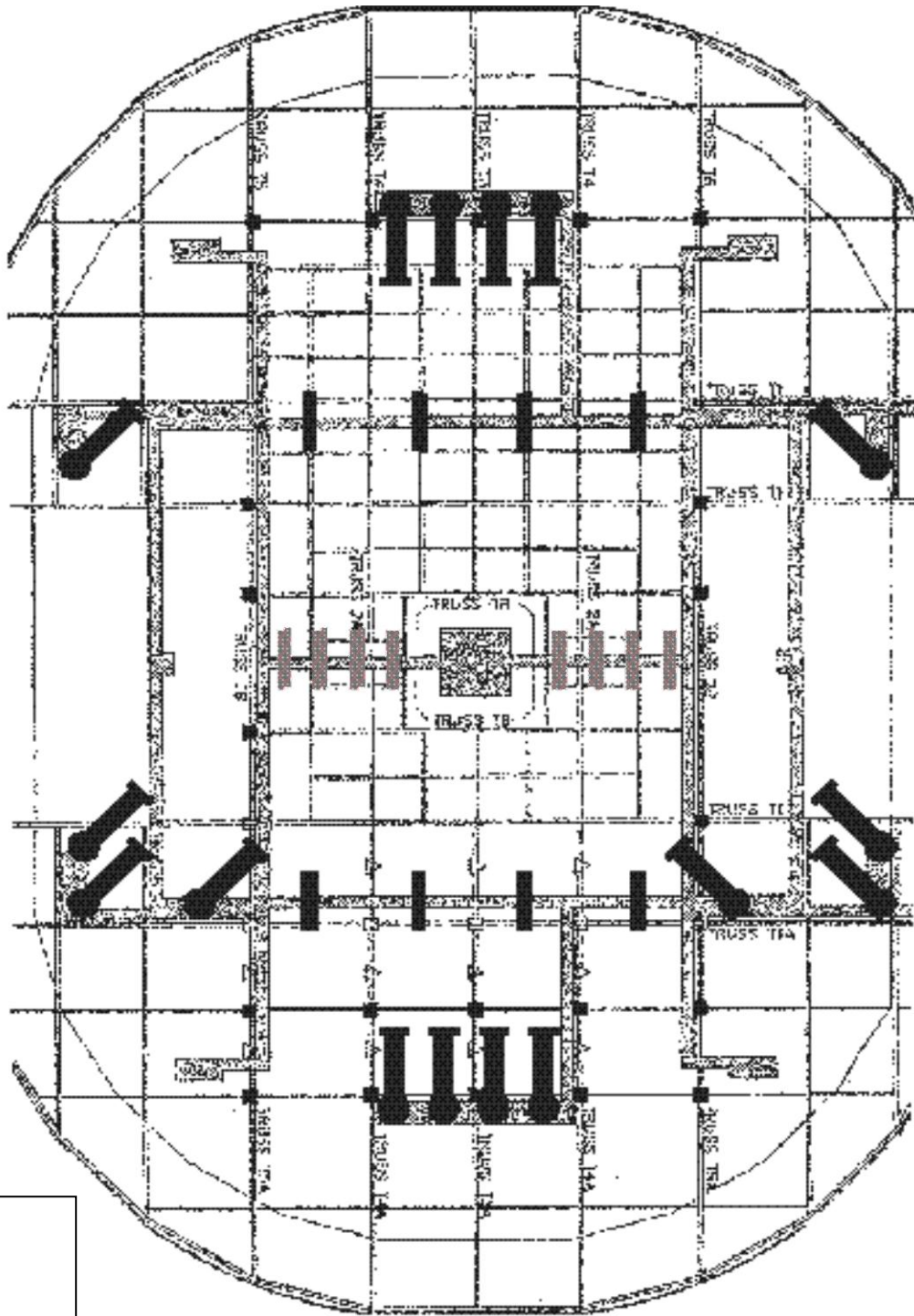
Verizon Center is equipped with 8 – 1,200W Cyberlights™ which may be distributed among 16 hanging positions. These luminaires are computer programmable moving spot lights capable of producing a wide range of effects such as color changing, stroboscopic effects, and gobo projection. Arrangements must be made in advance to move these lighting instruments.

HOUSE LIGHT CONTROLS

The house lights are controlled from a location on the north side of the arena above the Upper Press Box. This location is equipped with a headset station.

PERMANENT SOUND SYSTEM

The permanent sound system at Verizon Center is suitable for use with all sporting events. The system is capable of being used for public address purposes. Verizon Center has a portable sound system suitable for use on the concourse and throughout the center's various function rooms for small events. Arrangements to use this equipment are made through John Winkert at (202) 292-1972.



Follow Spot
Existing Cyberlight™
Cyberlight™ Position

FOLLOW SPOT AND CYBERLIGHT™ POSITIONS



SOUND CONTROL AREA

The sound control area is in Section 412. There are headset connections at this location.

INTERCOM

The intercom system at Verizon Center is Telex. Clear-Com and RTS systems can be used provided the group coming in has their own power supply, belt packs and headsets.

Permanent headset stations are installed throughout the building at the follow spot positions, catwalks, sound control booth, camera platforms and house light positions.

Productions may use their own communication equipment and building wiring if desired.

CONVENTION DRAPING

Dark Blue 12' High	200 Running Feet
Black 8' High	400 Running Feet
Black 3' High	200 Running Feet
(Sufficient uprights, vertical poles and bases available for the above draping)	
Dark Blue Table Skirts	25 Skirts

STAGEHANDS

Verizon Center Stagehands, Riggers and Wardrobe personnel are members of IATSE Local 22. Arrangements for IATSE labor are made through John Winkert, Director of Event Production (202) 292-1972.

PRODUCTION OFFICES

There are 3 production offices in the backstage area near the entrance to the stage.

PORTABLE SPORTS FLOOR

Verizon Center has a Robbins™ professional sports floor. The floor is permanently marked for NBA basketball, but it is also suitable for volleyball and other athletic events requiring a wooden playing surface.

The sports floor measures 60' by 120'.



ICE FLOOR

The ice surface at Verizon Center measures 200' x 85'.

DASHER SYSTEM

The IcePro dasher system at Verizon Center is equipped with 8' tall $\frac{5}{8}$ " glass at the goals and 6' tall $\frac{1}{2}$ " glass around the perimeter. The IcePro system can be adapted for use with soccer, lacrosse and arena football events.

ICE RESURFACERS

Verizon Center is equipped with 2 – Olympia ice resurfacers.

SACO LED VIDEO PROJECTION SCREENS, SCOREBOARD AND MESSAGE CENTERS

The center hung scoreboard is an NBA approved multi-sport four sided scoreboard. The scoreboard is equipped with a large format video display which is designed to be able to provide full functionality for all types of sporting events including basketball, hockey, boxing, football, rodeo, soccer, tennis, wrestling, track and lacrosse.

The computer driven message centers are capable of being programmed to display announcements, advertising or game related graphics. Messages may be pre-programmed for an event.

TELEPHONES

Telephone service can be provided throughout Verizon Center by prior arrangement. This service must be requested in advance through Gordon Armstrong (202) 628-3200 Ext. 5510.

DRESSING AND LOCKER ROOM AREA

There are 10 dressing and locker rooms available at Verizon Center. Figure 8, next page, is a diagram of this area.

The crew catering room is located on the north side of the building near the Operations Department offices. See Figure 9 for a layout of the catering room.



Verizon Center Production Manual

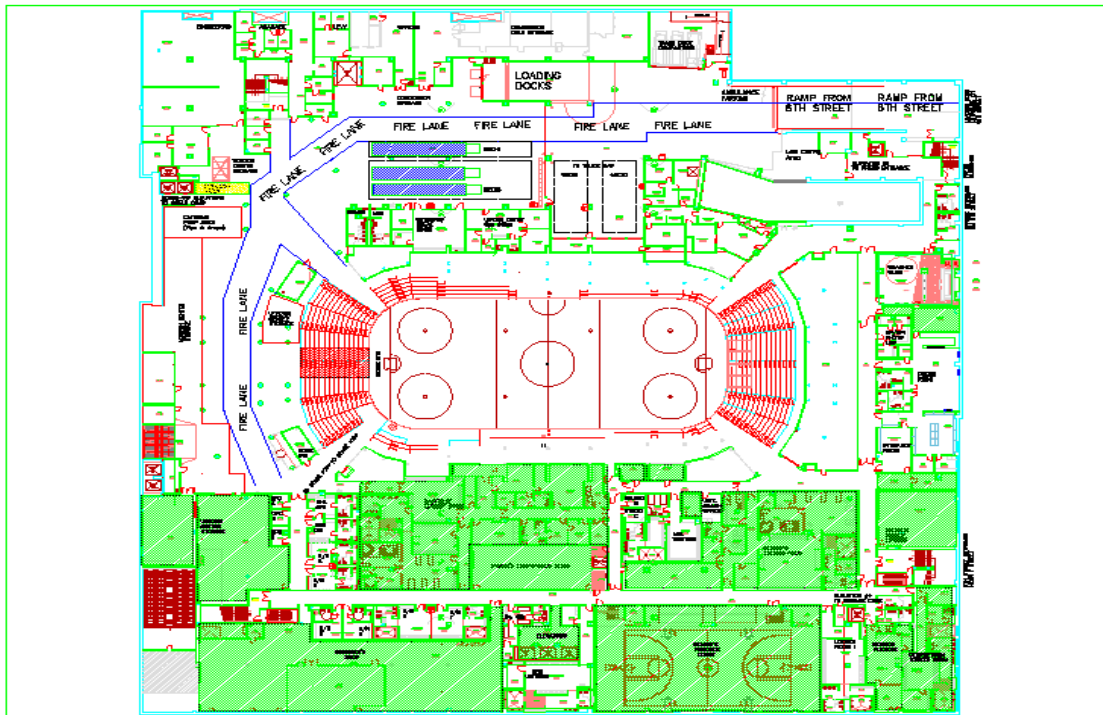
ROOM NAME	DIMENSIONS	SHOWERS	RESTROOMS
Dressing Room A	12' by 16'	Yes	Yes
Dressing Room B	12' by 16'	Yes	Yes
Dressing Room C	11' by 17'	Yes	Yes
Dressing Room D	11' by 17'	Yes	Yes
Dressing Room E	18' by 20'	Yes	Yes
Dressing Room F	18' by 20'	Yes	Yes
Visitor's Locker Room	16' by 38'	Yes	Yes
Locker Room 1	18' by 30'	Yes	Yes
NHL Visitor's Locker Room	15' by 24'	Yes	Yes

Note:

Dressing Rooms A and B can be combined to create one large room 12' by 32'.

Dressing Rooms E and F can be combined to create one large room 18' by 40'.

Sample Event Level Drawing:



TELEVISION PRODUCTION

TRUCK PARKING

Parking is available for 4 production vehicles in the video production area. Arrangements can be made for the off-site parking of additional vehicles. There are 6–200 amp disconnects in this location and additional power can be pulled from other areas as required.

PRODUCTION CABLING

Verizon Center has been pre-wired for television production and cable raceways have been permanently installed. There are approximately 69 pre-wired cable runs suitable for video or audio use.

HEAD END ROOM

The Head End Room is located adjacent to the production vehicle parking area. It is at this point technicians will interface with building equipment and wiring.

CAMERA POSITIONS

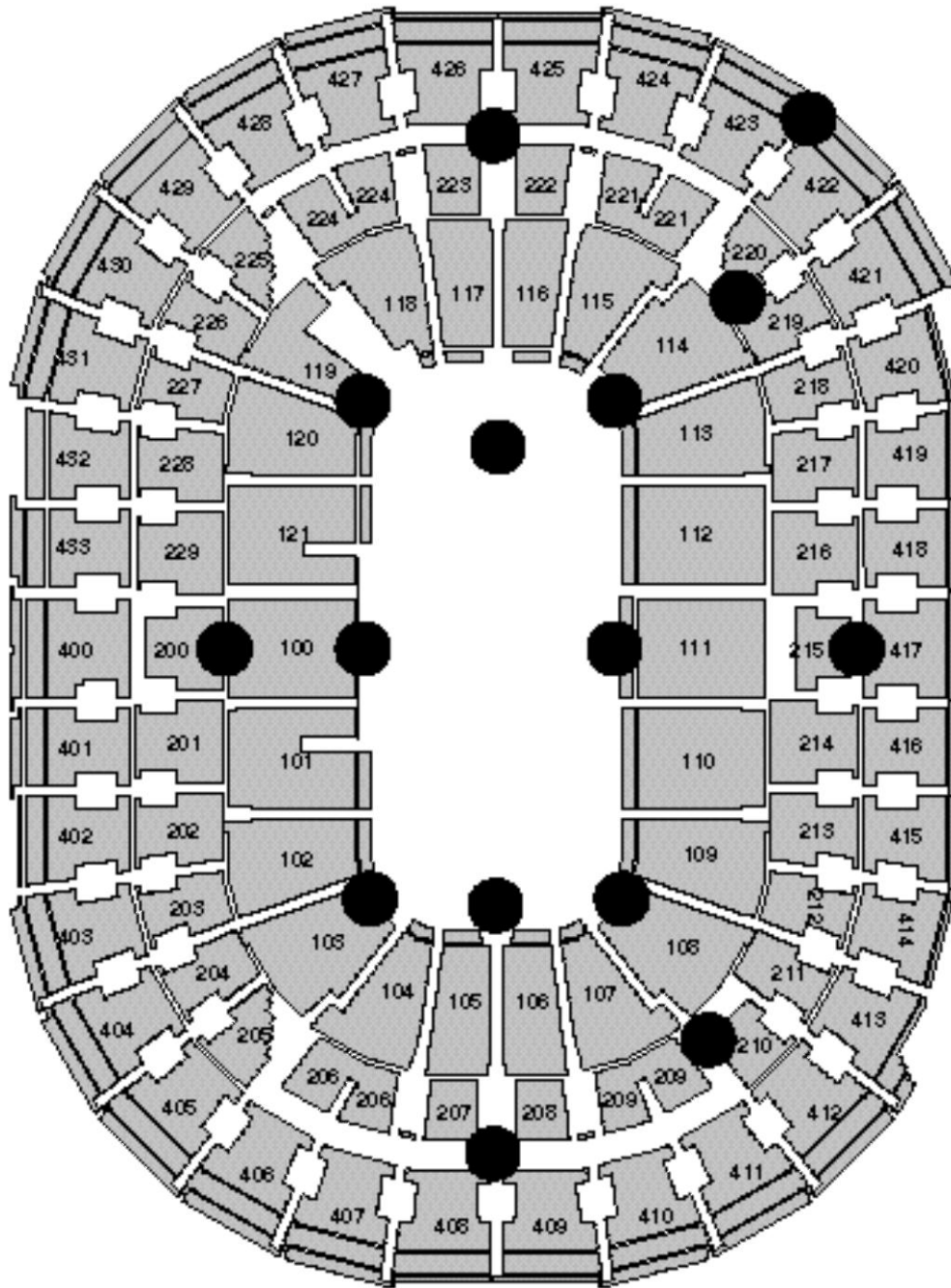
There are 15 pre-wired television camera positions within Verizon Center. Two or more cameras may be placed at each location.

RADIO PRODUCTION

Numerous phone jacks are available on the concourse level to establish remote broadcast locations.

Arrangements for this service must be made in advance through Gordon Armstrong (202) 628-3200 Ext. 5510.

West End



East End

CAMERA POSITIONS



PRESS FACILITIES

PRESS ENTRANCE

The Press Entrance is located at the corner of 6th and G Streets NW.

PRESS ROOM

The Press Room is located on the east side of the building on the event floor.

INTERVIEW ROOM

The Interview Room is located on the east side of the building on the event floor and is 30’ by 18’.

PRESS CATERING

The Press Catering area is located in the Press Room and is 50’ by 24’.

PHOTOCOPYING/FAXING

Photocopying and faxing facilities are located adjacent to Press Area.

DATA TRANSMISSION/PHONE LINES

There are 25 phone jacks for data or voice transmission in the Press Room.

DARKROOM

Darkrooms are available near the Press Area.

PRESS CONTACTS

ORGANIZATION	CONTACT
Verizon Center	Sheila Francis (202) 628-3200 Ext. 6042
Washington Wizards	Scott Hall (202) 628-3200 Ext 4536
Washington Capitals	Sergey Kocharov (202) 266-2356
Washington Mystics	Ketsia Colimon (202) 266-2200

MEDICAL

There are First Aid rooms on the lower and upper concourse levels. A nurse and ambulance are on duty for all events. A doctor staffs the facility when deemed necessary.

The nearest hospital is George Washington University Medical Center located at 901 23rd St. NW.



RESTAURANTS AND CATERING

Fine dining facilities with a capacity of 350 persons are available in The Acela Club, operated by Levy Restaurants, located on the club concourse. The Dewar's 12 Clubhouse is also located on the club level, has a capacity of 350 and is operated by Aramark Sports & Entertainment..

FOOD SERVICE

There are 27 concession stands plus portable stations on the concourses at Verizon Center. Food service is provided by Aramark Sports & Entertainment and managed by Nick Elgin (202) 628-3200 Ext. 6717.

NOVELTIES

There are 6 permanent novelty stands in Verizon Center. There is also room on the concourses for auxiliary portable stands. Novelty sales are coordinated by Michele Montague, Director of Booking and Entertainment.

LOCAL SUPPLIERS

LIGHTING	
Baltimore Stage Lighting 10-16 Azar Court Baltimore, MD 21227 (410) 242-3322 (410) 247-5589 Fax	Kinetic Artistry Inc. 7216 Carroll Ave. Takoma Park, MD 20912 (301) 270-6666 1-800-444-0411 (301) 270-6662 Fax
Barbizon Capitol 6437g General Green Way Alexandria, VA 22312 (703) 750-3900 (703) 750-1448 Fax	R & R Lighting Inc. 813 Silver Spring Road Silver Spring, MD (301) 589-4997 (301) 565-5156 Fax
SOUND	
Maryland Sound Industries 4900 Wetheredsville Rd. Baltimore, MD 21207 (410) 448 1400 (410) 448-1467 Fax	R.C.I. 5615 Fishers Lane Rockville, MD 20852 (301) 881-8818 (301) 984-1680 Fax
PROJECTIONS/AV	
AVHQ (Audio-Visual Headquarters) 4621 Boston Way Lanham, MD 20706 (301) 577-0255 (301) 577-1600 Fax 1-888-351-9299 Toll-Free	Projection Presentation Technology 5803 Rolling Road #207 Springfield, VA 22152-1056 (703) 912-1334 (703) 912-1350
Audio Visual Imagineering (Lasers) 7953 Twist Lane Springfield, VA 22153 (703) 569-7646 (703) 569-9780 Fax	Projection Presentation Technology 4390-B Parliament Place Lanham, MD 20706 (301) 459-9011 (301) 459-8170 Fax



<p>Future View: Video & Data Presentation Systems 2030 M Street, NW Suite 600 Washington, DC 20036 (202) 882-7400 / (202) 296-1700 (202) 882-7450 / (202) 887-9343 Fax</p>	
<p style="text-align: center;">TELEPROMPTER</p>	
<p>Capitol Prompting Service Inc. 5576 Tuxedo Road Cheverly, MD 20781 (301) 773-8195 (301) 772-3265 Fax</p>	<p>Backstage Inc. Charlie Ruh 815 Boxwood Trail Crownsville, MD 410-923-7891</p>
<p style="text-align: center;">LIMOUSINE RENTAL</p>	
<p>The Limo Connection 804 Caddington Ave. Silver Spring, MD 20901 (301) 681-9076 (301) 754-3771 Fax</p>	<p>Admiral Limousine 1243 First St SE Washington, DC 20003 (202) 554-1000 (202) 863-0775 Fax</p>
<p style="text-align: center;">BUS RENTAL</p>	
<p>Lee Coaches Inc. 1015 Thomas Lane Fredericksburg, VA 22405-1015 (540) 371-6785 (540) 372-4375 Fax 1-800-443-4LEE</p>	<p>Meetings & Moves/Yellow Bus Service 2100 Huntingdon Ave. Baltimore, MD 21211 (410) 880-0999 (410) 792-4131 Fax 1-800-555-1006</p>
<p>Franklin Motorcoach Inc. P. O. Box 2187 Manassas, VA 20108 (703) 273-1675 (703) 257-5812 Fax 1-800-899-1675</p>	<p>Rainbow Bus Lines 14725-C Baltimore Boulevard Laurel, MD 20707 (301) 474-8200 (301) 474-8202 Fax</p>

FORKLIFT RENTAL	
<p>Rentals Unlimited 14925 South Long Lane Rockville, MD 20850 (301) 770-0800 (301) 762-8527 Fax</p>	<p>Masterlift-Yale 3715 West Street Landover, MD 20785 (301) 322-4506 (301) 322-4813 Fax</p>
<p>Rental Tool & Equipment 5301 Chrysler Way Upper Marlboro, MD 20772 (301) 627-3800 (301) 627-2967 Fax</p>	<p>United Rentals Mr. Don Shafer 109 Executive Drive Suite E Sterling, VA 20166 (703) 795-8636</p>
MUSICAL INSTRUMENT & BACKLINE RENTAL	
<p>Drums Unlimited Inc. 9517 Baltimore Avenue College Park, MD 20740 (301) 982-3428 (301) 982-9671 Fax</p>	<p>Gordon Keller (Piano Rental) 11772 Parklawn Dr. Rockville, MD 20852 (301) 770-5545 (703) 548-8680 Fax</p>
THEATRICAL HARDWARE AND PAINT	
<p>Hargrove, Inc. 1 Hargrove Drive Lanham, MD 20706 (301) 306-9000 (301) 306-9318 Fax</p>	<p>National (Custom) Scenery Studios 7693 Conell Court Newington, VA 22079 (703) 550-9757 (703) 550-1795</p>
<p>Kinetic Artistry 7216 Carroll Ave. Takoma Park, MD 20912 (301) 270-6666 (301) 270-6662 Fax</p>	<p>GES Exposition Services 3636 Pennsy Drive Landover, MD 20785 (301) 583-5000 (301) 583-5077 Fax</p>
<p>Freeman Decorators 523 Eisenhower Avenue Alexandria, VA 22304 (301) 583-5000</p>	<p>Fandango Special Event 1050 South Paca Street Baltimore, MD 21230 410—539-7236 ext. 104 410-539-0026</p>



DRY ICE & TANK GAS	
Potomac Airgas Inc. 2200 Jefferson Davis Highway Alexandria, VA 22301 (703) 548-5070 (703) 4549-3788 Fax	Capital Carbonics 5626 Southwestern Blvd Baltimore, MD 21227 (410) 242-4380 (410) 247-3248 Fax
Airgas Dry Ice 3622 East St. Landover, MD 20785 (301) 772-3800 (301) 772-6793 Fax	Apollo Ice 4600 Decatur Street Hyattsville, MD 20781 (301) 927-5044 (301) 927-4615 Fax
TANK GAS	
Roberts Oxygen 4811 Stamp Road Marlow Heights, MD 20748 (301) 899-6400 (301) 423-4540 Fax	

GENERATOR	
Rental Tool & Equipment 5301 Chrysler Way Upper Marlboro, MD 20772 (301) 627-3800 (301) 627-2967 Fax	Sunbelt Rentals 9180 Bursa Road Laurel, MD 20723 (301) 470-2595 (301) 470-9926 Fax
STAGING	
B & K Rentals 12601 Old Marlboro Pike Upper Marlboro, MD 20772 (301) 627-4950	Hargrove, Inc. 1 Hargrove Drive Lanham, MD 20706 (301) 306-9000 (301) 306-9318 Fax
National Events 7351 Lockport Place Lorton, VA 22079 (703) 550-7090 (703) 550- 0521 Fax	Fandango Special Event 1050 South Paca Street Baltimore, MD 21230 (410) 539-7236 ext. 104 (410) 539-0026



THEATRICAL DRY CLEANING & LAUNDRY	
Bergman's Cleaning 2147 Lee Highway Arlington, VA 22201 (703) 247-7600	
FURNITURE RENTAL	
Aaron Rents & Sells Office Furniture 5720 General Washington Drive Alexandria, VA 22312 (703) 750-0787 (703) 750-0789 Fax	GES Exposition Services 3636 Pennsy Drive Landover, MD 20785 (301) 583-5000 (301) 583-5077 Fax
Cort Furniture Rental 801 Hampton Park Blvd. Capitol Heights, MD (301) 324-8600 (301) 324-2525 Fax	Hargrove, Inc. 1 Hargrove Drive Lanham, MD 20706 (301) 306-9000 (301) 306-9318 Fax
Rent-A-Center 628 Rhode Island Avenue, NE Washington, DC 20002 (202) 526-6891 (202) 526-5483 Fax	Fandango Special Event 1050 South Paca Street Baltimore, MD 21230 (410) 539-7236 ext. 104 (410) 539-0026
FLOWER RENTAL	
Blumenhaus Flower Service Co. 2033 K St. NW Washington, DC 20006 (202) 833-1987 (202) 833-9743 Fax	Flower Gallery Inc. 1700 L St. NW Washington, DC 20036 (202) 331-1453 (800) 332-1453 (202) 331-1123 Fax
Greenworks 4818 Yuma Street, NW Washington, DC 20016 (202) 265-3335 (202) 362-6942 Fax	Claymore Seick 5100 Lawrence Place Hyattsville, MD 20781 (301) 779-0200 (301) 779-0295 Fax

COMPUTER/COPIER RENTAL	
Action Business Equipment Inc. 12406 Macao Court Herndon, VA 22071 (703) 716-4691 (703) 716-4695 Fax	Capital Computer Rental 2929 Eskridge Road #P-4 Fairfax, VA 22031 (703) 698-5500 (800) 842-0361 (703) 698-4354 Fax
Item Inc. 5509 Vine St. Alexandria, VA 22310 (703) 971-5700 (800) 367-4836 (703) 971-0070 Fax	



HOTELS

GRAND HYATT WASHINGTON - OFFICIAL HOTEL OF VERIZON CENTER

1000 H Street, NW

Washington, DC 20001 USA

(202) 582-1234 Main Switchboard

(202) 637-4766 Group Sales

(202) 637-4781 Fax

(202) 637-4797 Group Sales Fax

Just two blocks from Verizon Center; with direct lobby access to Metro Center subway stop. The Hyatt features express check-in and out; voice mail, dataports, cable TV (ESPN, HBO, CNN...), complete fitness club with sauna, steam, Jacuzzi, massages and pool: three restaurants, popular sports and cigar bars and a lounge. The hotel maintains a superior security team.

FOUR SEASONS HOTEL

2800 Pennsylvania Ave. NW

Washington, DC 20007 USA

(202) 342-0444 Main Switchboard

(202) 944-2010 Group Sales

(202) 944-2076 Fax

(202) 342-1673 Group Sales Fax

Four Star luxury hotel in historic Georgetown, close to shopping and restaurants. Lounge, restaurant, nightclub, valet parking, fitness club and indoor pool.

RED ROOF INN

500 H Street NW

Washington, DC 20001

(202) 289-5959 Main Switchboard

(202) 289-5959 Group Sales

(202) 682-9152 Fax

(202) 682-9152 Group Sales Fax

One block from Verizon Center, satellite TV, cafe, sauna, workout room and underground garage parking. Parking for two buses by prior arrangement.

RENAISSANCE WASHINGTON

999 9th Street NW

Washington, DC 20001-9000

(202) 898-9000 Main Switchboard

(202) 682-3441 Group Sales

(202) 289-0947 Fax

(202) 789-4213 Group Sales Fax

Three blocks from Verizon Center. With TV, in-room movies, voice mail, computer dataports, business center, 24-hour room service, restaurants, lounge and tavern.

WILLARD INTER-CONTINENTAL WASHINGTON

1401 Pennsylvania Ave. NW

Washington, DC 20004

(202) 628-9100 Main Switchboard

(202) 637-7326 Fax

This historic landmark hotel is just 2 blocks from the White House. Rooms have minibar, in-room movies, concierge, 24-hour room service, same-day laundry, valet, twice-daily maid, restaurant, lounge and fitness room.



RESTAURANTS

TWENTY FOUR HOUR RESTAURANTS	
Georgetown Cafe 1623 Wisconsin Ave. Washington, DC (202) 333-0215	The Diner 2453 18 th Street Washington, DC (202) 232-8800
Afterwords Cafe 1517 Connecticut Ave. Washington, DC (202) 387-1462	Weekdays 'til 1am Weekends 24hrs McDonalds 7 th and G St NW Washington, DC (202) 737-0119
CHINESE RESTAURANTS	
Golo's 604 H St. NW Washington, DC (202) 347-4656	Tony Cheng's 619 H St. NW Washington, DC (202) 842-8669
Hunan Chinatown 624 H St. NW Washington, DC (202) 783-5858 (202) 393-1375 Fax	Mr. Yung's 740 6th St. NW Washington, DC (202) 628-1098
BRAZILIAN RESTAURANTS	
Jaleo 480 7th St. NW Washington, DC (202) 628-7949	
FRENCH RESTAURANT	MOROCCAN RESTAURANT
Les Halles 1201 Pennsylvania Ave., NW Washington, DC (202) 347-6848	Marrakesh 617 New York Ave. NW Washington, DC (202) 393-9393 (Cash Only)



AMERICAN RESTAURANTS	
701 701 Penn Ave NW Washington, DC 20001 (202) 393-0701	Clydes 707 7 th Street NW Washington, DC (202) 349-3700
Capital City Brewing Co. 11th & H St. NW Washington, DC (202) 628-2222	Occidental Grille 1475 Pennsylvania Ave. NW Washington, DC (202) 783-1475
Capital Grille 601 Pennsylvania Ave. NW Washington, DC (202) 737-6200	Old Ebbitt Grill 675 15th St. NW Washington, DC (202) 347-4800
District Chophouse & Brewery 509 7th St. NW Washington, DC (202) 347-3434	Planet Hollywood 1101 Pennsylvania Ave. NW Washington, DC (202) 783-7827
Georgia Brown's 950 15th St. NW Washington, DC (202) 393-4499	Red Sage 605 14th St. NW Washington, DC (202) 638-4444
Grand Slam Sports Bar <i>At the Grand Hyatt Washington</i> 10th & H Streets, NW Washington, DC 20001 (202) 637-4789	Reeves 1306 G St. NW Washington, DC (202) 628-6350

ITALIAN RESTAURANTS	
Caracalla 901 9th St. NW Washington, DC (202) 371-0681	Bertolini's 9th St. & Pennsylvania Ave. NW Washington, DC (202) 638-2140
Fado Irish Pub 808 7 th St. NW Washington, DC 20001 (202) 789-0066	
GERMAN RESTAURANT	THAI RESTAURANT
Cafe Mozart 1331 H St. NW Washington, DC (202) 347-5732	Head Thai 1100 New York Ave. NW Washington, DC (202) 682-1111
FAST FOOD RESTAURANTS	
Au Bon Pain 406 10th St. NW Washington, DC (202) 638-2810	Cafe 1200 1200 G St. NW Washington, DC (202) 347-1676
Dean & DeLuca 1299 Pennsylvania Ave. NW Washington, DC (202) 628-8155	McDonalds 7 th and G St NW Washington, DC (202) 737-0119
5 Guys Burgers 808 H St. NW Washington, DC 202-393-8879	Wall Street Deli 601 13th St. NW Washington, DC 202-638-1830
Subway Sandwich Shop 709 H St. NW Washington, DC 202-842-2273	